

BEETHAM PARISH COUNCIL

Clerk: J. Harvey, Bouskill, Yans Lane, Storth, LA7 7LJ Tel: 015395 62970 e: clerk@beetham-pc.gov.uk
<https://www.beetham-pc.gov.uk>

30th September 2025

Dear Parishioners,

You are cordially invited to attend a meeting of Beetham Parish Council to be held on Monday 6th October 2025 at Beetham School at 7pm for the purposes of considering and resolving the business to be transacted at the meeting as set out in the agenda below.

Your sincerely

J.A.Harvey (Clerk to the Council)

1. Apologies

To accept and record, with reasons, any apologies for absence

2. Declarations of Interest

2.1 To update Declarations of Interest for W+F Council and PC website

2.2 To receive declarations, by elected and co-opted members, of interests in respect of items on this agenda.

3. Minutes of the Parish Council Meeting held 1st September 2025

To authorise the Chairman to sign, as a correct record, the minutes of the Meeting held 1st September 2025.

4. Public Participation/Open Session

The Chairman will invite residents to make representations on any item on this agenda or to bring matters to the attention of the Council for consideration for inclusion in a future agenda.

District Councillor's Report

To receive, for information, items relevant to the Parish (Items raised for decision will appear on the agenda for the next meeting).

5. Progress reports (Appendix C)

To receive information and/or determine action, as appropriate, on the items in the following reports: -

4.1 Cllr Marsden – Identification of possible areas for establishment as pollination zones

4.2 Cllr Phelan – Cleaning of the War Memorial, quotes attached

4.3 Cllr Duff – Book boxes and signs for chat benches, quote attached

4.4 Cllr Duff – Final Newsletter (circulated), distribution and change to printed number

6. Parish Land Working Group (Appendix D)

To receive information and/or determine action, as appropriate, on the items in the circulated PLWG update.

6.1 To decide on the purchase of new locks for some of the council's noticeboards

6.2 To accept the arboriculturist's suggestion to prune the tree in November

6.3 To agree prefixes when recording new parish assets

6.4 To agree to the acquisition of 3 new assets

7. Policy Review Group

To receive any update from the Policy Review Group, and consider the following policies for approval: IT Policy

8. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To decide whether there are any items of business which require exclusion of the press and public

9. Personnel Matters

9.1 To receive an update on the ongoing case

9.2 To give the Clerk authority to deal with a non-compliance with the code of conduct case

10. Applications for Development (Appendix A)

10.1 To examine any applications for development and submit observations to the Planning Authority

10.2 To ratify any observations submitted by the clerk under devolved powers since the last meeting

10.3 To note any decisions of the statutory planning authority about recent applications

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11. Financial matters (Appendix B)

- 11.1 To approve payments detailed
- 11.2 To receive and note detailed bank receipts and balances as at 26th September 2025
- 11.3 To note the cash book reconciled to the bank statement
- 11.4 To approve the current account change from Barclays Bank to Unity Trust Bank
- 11.5 To set a date for the Finance Committee meeting

12. New matters for consideration (Appendix E)

- 12.1 To note the upcoming Community Resilience meeting, summary attached
- 12.2 To discuss the new Assertion 10 requirement for the External Audit (circulated)
- 12.3 To approve changes to the accessibility statement on the website
- 12.4 To decide arrangements for Remembrance Day: wreath, soldiers and attendance
- 12.5 To approve the Clerk to update the leases/Plot 4 contracts held by Milne Moser
- 12.6 To decide about BPC's involvement with Age Friendly South Lakeland (circulated)

13. Clerk's report (Appendix F)

To receive a summary of work undertaken by the clerk since the last meeting, issues outstanding, and to receive correspondence, with an opportunity for councillors to raise questions.

14. Councillor reports

To receive, for information only, reports from cllrs on other matters relevant to the Parish.

- 14.1 Cllr Marsden – Flood resilience response (circulated)
- 14.2 Cllrs Duff and Phelan – Funding fair

15. Agenda for the next meeting

To receive notice of items to be included on the agenda of the next meeting

16. Date of the next meeting

To confirm that the date of the next meeting is Monday 3rd November 7pm at Storth Church

Appendix A

WFC Ref	Address	Development	Type	Decision
2025/1609/HOU	HAZELWOOD STORTH ROAD STORTH LA7 7JA	Proposed single storey rear and side extension (Resubmission of 2025/1141/HOU)	Householder	None
2025/1825/PAPP	ASHTON HOUSE BEETHAM MILNTHORPE LA7 7AL	Prior Notification under schedule 2, part 6, class A, for the erection of an agricultural barn for the purpose of storing farm machinery	Prior Approval	None

WFC Ref	Address	Development	WFC Decision	Date made
2025/1625/HOU	PRIMROSE BANK SHAW LANE STORTH LA7 7JD	Two storey rear extension	Approved with conditions	10-Sep-25

Appendix B

30	SCRIBE ACCOUNTS MONTHLY	01/10/25	31.00	6.20	37.20
31	RGARDEN (PARISH STEWARD)	28/08/25	440.00	0.00	440.00
32	DALLAM TOWER ESTATE – LAND RENTAL	01/09/25	50.00	0.00	50.00
33	ICO – DATA PROTECTION FEE	26/09/25	52.00	0.00	52.00
34	J. HARVEY – SALARY	30/09/25	1128.88	0.00	1128.88
35	THWAITES TREE CARE – WORK IN CUTTING	29/08/25	450.00	90.00	540.00

Barclays Bank Community Account £26,284.81

Barclays Bank Business Savings Account £20,038.77

Total in Banks £46,323.58

Bank receipts to 26th September: Ground rent £8.34, Interest £66.29

Due to space restrictions in the notice boards, further reports are only available with the agenda on the website

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Appendix C

4.1) I have identified a location. I have contacted Highways, Beetham School and National Landscapes.

I have posted on the Beetham Facebook Page and had positive responses.

I await responses from Highways and National Landscapes.

I am looking for other sources of advice and material help.

I will form a working party once all interested parties give a go ahead.

4.2) Please Note

Everybody was asked whether they were able to complete the clean before Remembrance Day.

They all said they could

However – That was when they quoted for the work (see dates on the quotes). Therefore there can be no guarantee that the work could be completed before the deadline due to the timescale involved)

Parkin and Jackson (Quote from 19th August 2025)

£500 = VAT

Rogans Masonary Service Cleaning (Quote from 3rd September)

£700 +VAT

Able Memorials (Quote from 10th September)

£300 + VAT

4.3) I have been in touch with the supplier from Etsy, they can provide 3 signs with 'Beetham Parish Council' printed on them

“Hi, yes we can add that text to the signs.

They cost £19 each and postage is £3.95

So £57 plus £3.95 p&p”

That is the same price as the signs without text! I think we should order 3 then we have one for Beetham area too.

4.4) 250 leaflets £39.78 500 leaflets £53.11

Appendix D

October Summary – Parish Land Working Group (PLWG)

Asset list Red Flags

Hopefully the two red flagged items on the Asset list (benches in Storth) will be installed with new recycled plastic ones before the November meeting. Delivery due imminently

Noticeboard locks

Currently the Clerk has to use many different keys to open the BPC noticeboards to install the Monthly Agenda. Some of these locks don't work some are actually upside down or even missing. We would like to purchase an alternative design lock (quarter turn lock) for the BPC Noticeboard and a drill to drill the required holes.

Decision Point for the Council

Hopefully before the next meeting in November a set can be installed in one of the noticeboards to assess their suitability. The "same" key could then be used for all existing wooden noticeboards.

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Missing stone in BPC wall.

This is situated on Storth Road in Storth. Dates were set recently to undertake the task of reinstating the stone with the assistance of the resident. Unfortunately, the first date was postponed due to inclement weather and then the 2nd date was postponed due to personal commitments. Watch this space.

Brambles

Reminder dates to be put in the diary for next year regarding bramble growth on Rose Hill Grove.

Overhanging tree

The tree in question on Green Lane, Storth, was reported to W+F Council who contacted BPC. The resident was visited and shown the recent tree survey report from Jon Oliver which satisfied their concerns. The branches do appear a little low, however, so having contacted the arboriculturist for his advice his reply was that he was happy to meet with the Parish Steward in November and work with him to ensure the correct pruning of the tree.

Decision point for the Council

Benches

The new benches have been dispatched and should hopefully have arrived by the meeting

Noticeboard Refurbishment

As mentioned last month- PLWG are going to nominate a BPC noticeboard to be refurbished. Dependant on its success it is hoped to repeat this on other noticeboards moving forward.

Asset listing.

Currently assets are listed with a variety of prefixes.(eg A- benches, B-Noticeboard, C-Map Board, D-Bins, E-Bus Shelter, F-Defibrillator, G-Convex Mirror, K-Soldier silhouette)

It is proposed that any future assets are given the prefixes AA moving forward

Decision Point for the Council

New Assets.

It is hoped the BPC can "adopt" 3 existing items in Beetham (The Stocks and a bench on Beetham Green and a bench adjacent to Beetham War Memorial). Permission from the existing owners being sought

Decision Point for the Council

Appendix E

Just a quick email to invite you to the 2025 Community Resilience Conference to be held in Penrith on the 8th October 10:00-16:30. We're bringing together a mix of community members and partner organisations to talk about how communities can prepare for emergencies, what they can expect from responder organisations, and how the two can work together to keep people safe. The day will be a mixture of tabletop exercises and workshops with the opportunity to ask questions of partners such as the Police, Environment Agency, and Local Authorities. We'll be looking at practical matters such as how to create an emergency plan, how to manage spontaneous volunteers, and how to prepare your household for emergencies. There'll also be an opportunity for individual "surgery" type conversations about issues specific to communities towards the end of the day.

We'd also like to remind you that communities can also apply for resilience funding from Cumbria Community Foundation to pay for resources. More information can be found at <https://www.cumbriafoundation.org/fund/cifr-community-flood-resilience-fund/>

This is taken from a confirmation email sent by Liam Ryan, Community Resilience Co-ordinator, Cumbria CVS.

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I met with Liam on 12th August to find out more about community resilience, his role and the conference. It was a very productive meeting and I hope that we can form a supportive working relationship.

Myself and Cllr Phelan will be attending on the 8th October, we will report back for the BPC meeting in November

Outline for the day – main points:

- Keynote/Opening speech – Professor Colin Cox, Director of Public Health, Customer and Community Wellbeing, Cumberland Council
- Tabletop Exercises - Flood Scenario; Accident Scenario ; Snow/Powercut
- Workshops - Writing a resilience plan; Household resilience; Volunteer Portal/Managing Volunteers
- Surgery sessions – individual communities – a chance to talk 1x1 about anything specific to your community

Please let us have your thoughts regarding the last point so we can gather some 1:1 advice.

Appendix F

Correspondence received since last meeting: For Information Only

FROM	TOPIC	ACTION
CALC	Various briefings and updates	Circulated
W+F Council	Various briefings and updates	Circulated
S. Lakeland Area Support	Various briefings and updates	Circulated
Parishioners	Fibrus poles	Invited to October meeting
Fibrus	Hyperfast GB Installation	Invited to October meeting
Storth CC	Cleaning of Cenotaph	Informed of progress so far

Clerk's actions from previous meetings

MEETING/MINUTE NUMBER	ACTION	COMPLETED (?)
Sept 6	Set up account with Solopress to order newsletter printing	Account set up, no order placed yet
Sept 13.7	Liaise with Cllr Phelan re Hi-vis vests	Account set up, order not yet placed

Other actions

All policies and procedures approved in the September meeting are now on the website